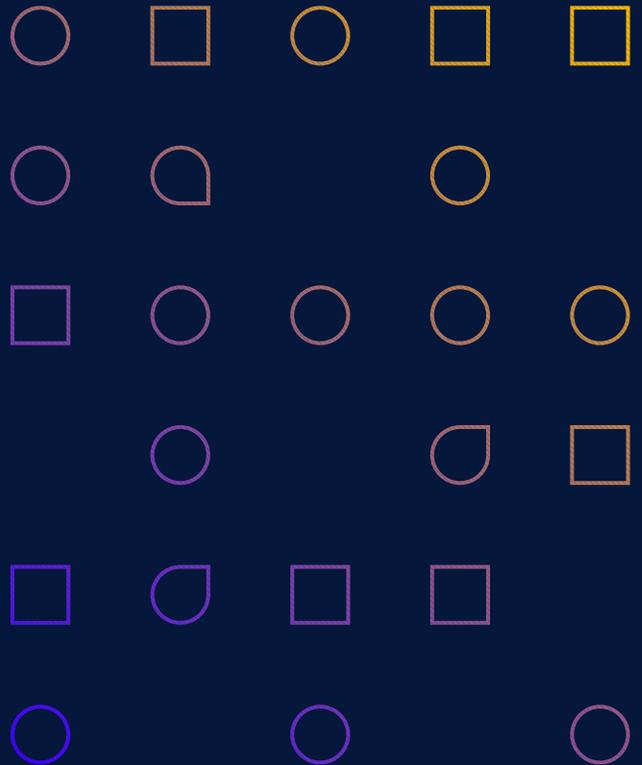


How ActiveNav Powers FOIA Compliance

Responding to Freedom of Information Act (FOIA) requests quickly and efficiently is a constant challenge. With ActiveNav, government agencies across the country are simplifying the management of FOIA requests.



Streamline FOIA Requests with Automated Workflows

Using ActiveNav, one person can index an entire network to find FOIA related data. Instead of manually reviewing email and files across multiple repositories, now you can simply ask the system to find relevant data pertaining to specific FOIA requests. ActiveNav will help the user to find sensitive data not suited for release before providing a workflow that will enable staff to confirm that the data is ready for release.

- Apply data identification strategies tailored to incoming FOIA requests in real-time
- Create FOIA request workflows
- Accurately monitor FOIA response reporting using audit trails

Use ActiveNav's indexing to find FOIA data where ever it resides without bothering your end-users. Quickly find and remediate data that is not suitable for public release using automated PII and keyword identification. ActiveNav's workflow and markup fields can then be used to conduct a final review before public release to ensure you're sharing the right information with the right people.



Quickly find FOIA data



Reduce FOIA footprint



Real-time metrics

A Robust Solution

Get a full view of your FOIA related data across all repositories simultaneously.



Apply data identification strategies in real-time

Rapidly isolate FOIA-relevant information across your network for incoming requests. Configure classifications in ActiveNav and index entire data repositories.

Rapidly examine captured data

Mark or classify documents not eligible to respond to FOIA requests.

Reduce your FOIA footprint

Implement rules for defensible disposition of records. Deletion of redundant, obsolete and trivial (ROT0) data reduces your FOIA footprint.

Quickly create FOIA response workflows

Implement workflows to understand the status of FOIA related tasks. Implement email notifications to get up-to-date status alerts on tasked sanctions.

Accurately monitor response reporting

Visualize and refine pertinent sets of data. Retrieve real-time metrics across multiple repositories.

Prevent information spillage

Protect documents that contain sensitive information. Automated workflows in ActiveNav will enable staff to confirm that the data is ready for release.

ActiveNav helps federal agencies of all sizes discover, categorize, and govern their FOIA data.



ActiveNav can help keep your FOIA data clean

Nine basic FOIA exemptions for ActiveNav classifications:

- **Exemption (b)(1)** protects from the disclosure of national security information concerning the national defense foreign policy, provided that it has been properly classified in accordance with Executive Order 13526
- **Exemption (b)(2)** exempts from mandatory disclosure records “related solely to the internal personnel rules and practices of an agency”
- **Exemption (b)(3)** covers information “specifically exempted from disclosure by statute”
- **Exemption (b)(4)** protects “trade secrets and commercial or financial information obtained from a person that is privileged or confidential”
- **Exemption (b)(5)** protects “inter-agency or intra-agency memorandums or letters which would not be available by law to a party ... in litigation with the agency”
- **Exemption (b)(6)** permits the government to withhold all information about individuals in “personnel and medical files and similar files” when the disclosure of such information “would constitute a clearly unwarranted invasion of personal privacy”
- **Exemption (b)(7)(A)** authorizes the withholding of “records or information compiled for law enforcement purposes, but only to the extent that production of such law enforcement records or information ... could reasonably be expected to interfere with enforcement proceedings”
- **Exemption (b)(7)(B)** protects “records or information compiled for law enforcement purposes (the disclosure of which) would deprive a person of a right to a fair trial or an impartial adjudication”
- **Exemption (b)(7)(C)** provides protection for personal information in law enforcement records the disclosure of which “could reasonably be expected to constitute an unwarranted invasion of personal privacy.”
- **Exemption (b)(7)(D)** provides protection for “records or information compiled for law enforcement purposes which could reasonably be expected to disclose the identity of a confidential source and information furnished by a confidential source.”
- **Exemption (b)(7)(E)** provides protection to all law enforcement information which “would disclose techniques and procedures for law enforcement investigations or prosecutions or would disclose guidelines for law enforcement investigations or prosecutions if such disclosure could reasonably be expected to risk circumvention of the law.”
- **Exemption (b)(7)(F)** permits the withholding of information necessary to protect the physical safety of “any individual” when disclosure of information about him “could reasonably be expected to endanger his life or physical safety.”
- **Exemption (b)(8)** protects matters that are “contained in or related to examination, operating, or condition reports prepared by, on behalf of, or for the use of an agency responsible for the regulation or supervision of financial institutions.”
- **Exemption (b)(9)** protects “geological and geophysical information and data, including maps, concerning wells.”
- **The (c)(1)** exclusion authorizes federal law enforcement agencies, under specified circumstances, to shield the very existence of records of ongoing investigations or proceedings by excluding them entirely from the FOIA’s reach.
- **The (c)(2)** exclusion provides that “whenever informant records maintained by a criminal law enforcement agency under

GET STARTED TODAY. SEE ACTIVENAV IN ACTION. REQUEST YOUR DEMO.



Americas
Reston, VA, USA
+1 (571) 375-2780

EMEA
Winchester, UK
+44 (0) 1962 396690

APAC
Melbourne, Australia
+61 3 9982 4543

Contact sales@activenav.com
Tweet @ActiveNav
Visit ACTIVENAV.COM